

MML Exhibit Booth Move-in/Set-up Time Slots by Aisle

Sunday, June 22, 2025

Aisle	Booth Move-In Time Slot	Vehicle & Equipment Move-in
100	2:30 – 3:00 p.m.	11:00 – 1 p.m.
200	2:00 – 2:30 p.m.	Vehicles may move in on the Friday or Saturday prior to the conference with approval by the Convention Center. Contact MML to confirm and arrange a move in time.
300	1:30 – 2:00 p.m.	
400	1:00 – 1:30 p.m.	
500	12:30 – 1:00 p.m.	
600/700	12:00 – 12:30 p.m.	
800/900	2:00 – 3:00 p.m. (Hall C)	

FAQs:

Loading Dock Hall ABC – Located on East (front) side of building near water tower

Display Vehicles and Equipment

- All display vehicles and equipment must fit easily within your booth space along with your display and booth staff.
- Vehicle and equipment move in will be from 11:00 to 1 p.m.
- The number and dimensions of vehicles and equipment must be provided to MML prior to the conference. This is to ensure your booth will be accessible on move-in day.

Quick set up - If your display set-up is quick, there is time Monday morning between 8 – 9 a.m. Must notify MML in advance.

Please adhere to the time slot for your aisle. This greatly minimizes delays at the loading dock and helps make the move-in process much easier. If you need more time contact [MML](#).

The Exhibit Halls will close promptly at 4:30 p.m. on Sunday afternoon.

If there are any questions please e-mail exhibits@mdmunicipal.org .

Thank you,

Maryland Municipal League Summer Conference
June 22-25, 2025
Roland E. Powell Convention Center
4001 Coastal Highway, Ocean City, Maryland 21842

